

# Hotham Primary School

## Wraparound Care – Spring 2 Term 2024

Dear parents/carers,

We are writing to inform you about wraparound care in the second half of Spring Term 2024. This provision will start week beginning **Monday 19<sup>th</sup> February 2024** until **Wednesday 27<sup>th</sup> March 2024**. **Please note there will be no Sunset club on Thursday 28<sup>th</sup> March 2024** as school will finish at 2pm.

**Please read the information below carefully before booking for your child**

### Sunrise (Before-School Provision)

<b>Timings</b>	7:30 until start of school
<b>Cost</b>	£6 per session
<b>Sessions this Term</b>	Monday – £36 for 6 sessions Tuesday - £36 for 6 sessions Wednesday – £36 for 6 sessions Thursday – £36 for 6 sessions Friday – £30 for 5 sessions
<b>Age Group</b>	Reception- Year 6
<b>Activities</b>	Arts and crafts, reading, board games
<b>Food</b>	Cereal, toast or croissants and fruit juice

### Sunset Main Session 3.15pm-5pm (After-School Provision)

<b>Timings</b>	End of school until 5pm
<b>Cost</b>	£7 per session
<b>Sessions this Term</b>	Monday – £42 for 6 sessions Tuesday – £42 for 6 sessions Wednesday – £42 for 6 sessions Thursday – £35 for 5 sessions Friday – £35 for 5 sessions
<b>Age Group</b>	Reception-Year 6
<b>Activities</b>	Arts & crafts, games, cooking, reading and writing, outdoor activities
<b>Food</b>	Fruit & biscuits at start of session

### Sunset Late Session 5pm – 6pm (After-School Provision)

**Please note the late session will have a flexible pick up system in place. This will give parents the option of collecting their child anytime between 5pm-6pm.**

<b>Timings</b>	5pm - 6pm
<b>Cost</b>	£7 per session
<b>Sessions this Term</b>	Monday – £42 6 sessions Tuesday – £42 for 6 sessions Wednesday – £42 for 6 sessions Thursday – £35 for 5 sessions
<b>Age Group</b>	Reception- Year 6
<b>Activities</b>	Arts & crafts, games, cooking, reading and writing, outdoor activities
<b>Food</b>	A light meal such as beans on toast, jacket potatoes, fish fingers, pasta options will be served

## Booking

- Parents can book and pay using School Gateway.
- The booking for all clubs will open on **Monday 29<sup>th</sup> January at 4pm**. Please note that each club has to be individually released, so there may be a delay to this.
- The booking window will close on **Monday 12<sup>th</sup> February at 9am**.
- Parents must commit to a set weekly attendance pattern for a minimum of **one half term**.
- Places are allocated on a 'first come first served' basis until the club is full.
- If there is a higher demand for either club we will begin a waiting list, and may be able to expand the club dependent on staffing.
- Please be aware that the school is able to accept childcare vouchers, as well as the government tax-free Childcare scheme. If you use either of these please email the following email address to arrange this: [wraparound@hotham.wandsworth.sch.uk](mailto:wraparound@hotham.wandsworth.sch.uk)

## Drop-off/Collection

- This must happen at set times – we are unable to offer ad hoc drop-off/collection. **Ad hoc collection will only be available during the Sunset late session (5pm-6pm)**.
- This means that pupils in attendance at the Sunset main session must be collected at 5pm sharp. No in-between collections will be permitted.
- The external gates will be locked during the club for safeguarding reasons until the collection times.
- **Sunrise**
  - Parents and children should wait outside the main gate on Hotham Road.
  - At 7:30am, the gate will be opened by a staff member and children will be taken into the Jubilee Hall for the club.
  - At the relevant start time, children will be taken to their lines on the playground to start school.
- **Sunset**
  - Children will be collected from their lines at the end of the day and taken to the Jubilee Hall for the club.
  - Parents should wait **outside the office gate** before 5pm.
  - At 5pm or 6pm, the wraparound staff will open the gate and children will be brought to the courtyard outside the main office for dismissal.
  - If you require care from 3:15pm-6pm, you will need to book the 3.15pm-5pm slot and the 5pm-6pm slot. The total cost for both sessions per day is £14.

## Terms and Conditions

- The school behaviour policy will apply throughout all sessions. Children who do not adhere to the policy are at risk of having their place withdrawn.
- Once a place is confirmed, refunds will not be possible, except in exceptional circumstances which are at the discretion of the Headteacher.
- The school reserves the right to cancel the club in the event of low take-up, which makes it financially unviable. Refunds would of course be given in this circumstance.
- Children must be dropped-off and collected on time, especially after school. Repeated lateness may result in your child's place at the club being withdrawn.

Thank you for your continued support.

Best wishes,

The Wraparound Team

Email: [wraparound@hotham.wandsworth.sch.uk](mailto:wraparound@hotham.wandsworth.sch.uk)

Mobile: [07377506376](tel:07377506376) (Only available 3.30pm- 6pm Mon-Fri)