

Hotham Primary School Governing Body

SUMMER TERM 2022 FULL GOVERNING BODY MEETING

14th July 2022 at 6.00 pm

Agenda Part 1 General Business / End of Year Review of 21/22

1. Welcome / Apologies.
2. Declarations of Interests.
3. DBS Checks / GIAS (to record for the minutes both up-to-date)
4. **Minutes of the previous full Governing Board meeting (Part 1) on 24th March** and matters arising:- (Draft Minutes Paper 4 attached and summary of action points below.
 - (a) **Confidential Part 2 Minutes of Governing Board meeting on 24th March.**
Confidential Mins will be sent under separate cover as Paper 4a)
5. **Reports from Committees:-** (Draft Minutes Items 5a/b of Summer Cmtt Meetings attached for information)
Please read and prepare any Q ahead of meeting
 - (a) Children, Families & Community. (24th May) (JM) including **Safeguarding & CLA**
 - (b) Strategy Group. (9th June) (JM)
 - (c) Planning & Resources Committee. (7th July) (MS) Draft Mins to follow.
Including Financial Management 2021/2022
 - *Year End update and 2022/2023 Budget Monitoring. (Receive and Note).
 - *SFVS. To note submission approved by P&R.
 - *Audit of School Funds (Private Funds) DDG checking with LA (delegate to P&R)
 - *Receive, approve/sign off School Inventory Check List (delegate to P&R)
6. **Governor Visits and Training** – any info to share.
7. **Chair's Report.**
8. **Headteacher's Termly Report to Governors.**
(to include End of Year SDP progress; attendance, behaviour; pupil progress; impact of PPG and PE & Sport Premium Funding; SIP note of termly visit; equality objectives update; exclusions; complaints; equality related incidents; any reports from committees established to consider complaints or exclusions.
9. **Annual GDPR / Cyber Security Report.**
10. **Health & Safety** – to note that the annual H&S Inspection took place 6/7 – report will be circulated when received.

11. Policies:-

- (a) Health & Safety Policy (has been to P&R for recommendation)
- (b) Statement of Behaviour Principles. (Paper 11b attached)
- (c) PE & Sport Premium Funding Report (verbal or carry to CFC committee)

12. Any other business.

13. Next FGB Meeting Date – Thursday 15th September @ 6.00 pm.

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Agenda Part 2 Strategic Planning for 2022/23

1. **Ofsted preparedness & purposefulness generally and specific role of GB.**
2. **Governing Board Administration:-**
 - (a) Election / Re-election of Chair & Vice Chair.
 - (b) FGB dates 22-23.
 - (c) Performance Management – Agreeing HT’s Appraisal Panel and Pay Review Committee for Autumn 2022.
 - (d) Committee membership – succession planning.
 - (e) Annual Governance Impact Statement.
2. **Stakeholder Engagement – any survey updates – currently ‘live’**
JM/RBS to share any themes thus far – more to come to September meeting.
3. **SDP aims for 2022 -2023** - RBS to share proposed key aims.
4. **FYI September Strategy FGB Meeting agenda:-**
 - (a) Compulsory Safeguarding Training.
 - (b) GB Self Evaluation – Skills audit to complete over the summer ahead of September meeting & REU online one (JM & SA Teams meet 27.06.22).
 - (c) SDP 2022 – 2023 How we will monitor it; governor visits and stakeholder engagement.
 - (d) Ofsted preparedness.
5. **Any items of Confidential Business.**